



**Winston Salem/Forsyth County Schools**  
**Request for Title I Supplemental Educational Services**  
**And**  
**Parent Release Form**

September 5, 2011

Parent/Guardian:

***Please complete the SES application to request services for your child. Only students who are currently receiving free or reduced price lunch and attend an eligible Title I school may participate. If demand for services exceeds available funds, we will rank order and serve students based on greatest academic need. You may contact your child's school about applying for free or reduced price lunch. Return this application by mail or to YOUR CHILD'S CURRENT SCHOOL by October 5, 2011. Your child may not be able to participate if the form is received after this date. After receiving your request for services, the district will confirm your request by October 27, 2011.***

For the 2011-2012 school year, I am requesting my child receives SES (free tutoring) from:

**(Number your 1<sup>st</sup>, 2<sup>nd</sup>, and 3<sup>rd</sup> choices)**

- |   |   |  |  |
|---|---|--|--|
| <input type="checkbox"/> Innovadia                    | <input type="checkbox"/> Advance Learning             | <input type="checkbox"/> About Face II                             | <input type="checkbox"/> Sylvan Learning of Winston Salem          |
| <input type="checkbox"/> Advanced Tutoring            | <input type="checkbox"/> AAA Educational Program      | <input type="checkbox"/> Accelerated Achievement @ Measurement Inc | <input type="checkbox"/> Alianza Esperanza                         |
| <input type="checkbox"/> Capitol Educational Support  | <input type="checkbox"/> Learn It Systems             | <input type="checkbox"/> Academic Station                          | <input type="checkbox"/> ComputABILITY Works                       |
| <input type="checkbox"/> AIM by Salient Learning      | <input type="checkbox"/> A Step Ahead Tutoring        | <input type="checkbox"/> Academic Achievement Academy              | <input type="checkbox"/> Learn It Online, LLC                      |
| <input type="checkbox"/> 1 to 1 Tutor LLC             | <input type="checkbox"/> Achieve HighPoints           | <input type="checkbox"/> Above and Beyond Students                 | <input type="checkbox"/> Dream Builders Communications             |
| <input type="checkbox"/> Achieving Intellectual Minds | <input type="checkbox"/> Alpha BEST Education         | <input type="checkbox"/> Empowering Youth Through Education (EYE)  | <input type="checkbox"/> BrainWorks Learning Center                |
| <input type="checkbox"/> 1:1 Online Tutoring Services | <input type="checkbox"/> Shout Church                 | <input type="checkbox"/> AIM Services                              | <input type="checkbox"/> Knowledge is Power Early Learning         |
| <input type="checkbox"/> Afterschool Programs         | <input type="checkbox"/> Blue Crescent Enterprises    | <input type="checkbox"/> Smart Choices for Youth                   | <input type="checkbox"/> Literacy in the Community                 |
| <input type="checkbox"/> Appletree Learning           | <input type="checkbox"/> Village Learning Solutions   | <input type="checkbox"/> L & U Contractors (Learning and You)      | <input type="checkbox"/> emath360                                  |
| <input type="checkbox"/> Academics Plus, Inc.         | <input type="checkbox"/> Building a Lifelong Learner  | <input type="checkbox"/> One on One Learning                       | <input type="checkbox"/> TCAL, The Center for Accelerated Learning |
| <input type="checkbox"/> ATS Project Success          | <input type="checkbox"/> Educate Online Learning      | <input type="checkbox"/> Communities in Schools of Forsyth         | <input type="checkbox"/> Master Key Tutoring                       |
| <input type="checkbox"/> Mastermind Prep              | <input type="checkbox"/> Dream Children, Inc          | <input type="checkbox"/> Life Enhancement Services                 | <input type="checkbox"/> SMART group Co.                           |
| <input type="checkbox"/> Global Partnership Schools   | <input type="checkbox"/> Grade Plus Tutors            | <input type="checkbox"/> GradeCracker LLC                          | <input type="checkbox"/> Stay On Top Tutoring                      |
| <input type="checkbox"/> The Aya Center               | <input type="checkbox"/> Heart of the Matter Learning | <input type="checkbox"/> I Can Kids                                | <input type="checkbox"/> Winston Salem Forsyth Co. Schools         |
| <input type="checkbox"/> 123Online                    | <input type="checkbox"/> Tutorial Services            | <input type="checkbox"/> TRAC Enrichment Center                    | <input type="checkbox"/> Academic Achievers/S&L Consultants        |
| <input type="checkbox"/> Second 2 None                | <input type="checkbox"/> Community Threads            | <input type="checkbox"/> Enrichment Centers of North Carolina      | <input type="checkbox"/> Upstate Circle of Friends                 |
| <input type="checkbox"/> TRAC Educational Services    | <input type="checkbox"/> The Dream Academy            | <input type="checkbox"/> Pearson Education                         | <input type="checkbox"/> Mobile Minds Tutoring                     |
| <input type="checkbox"/> Milestones Family Learning   | <input type="checkbox"/> NC Learning Unlimited        | <input type="checkbox"/> The Legacy House                          | <input type="checkbox"/> Lindley Habilitation Service              |
| <input type="checkbox"/> Glosso Tutoring Online       | <input type="checkbox"/> Group Excellence             | <input type="checkbox"/> Education Empowerment Foundation          | <input type="checkbox"/> Rockingham District Partners (YES)        |
| <input type="checkbox"/> Dare to Achieve              | <input type="checkbox"/> Bright Light Education       | <input type="checkbox"/> Connctions Consultant Services            | <input type="checkbox"/> Greater Love Christian Community Ctr      |
| <input type="checkbox"/> Club Z! In-Home Tutoring     | <input type="checkbox"/> Alternatives Unlimited, Inc  | <input type="checkbox"/> ALL STARS TODAY (A.S.T.)                  | <input type="checkbox"/> Believe-N-Youth Empowerment               |
| <input type="checkbox"/> Wake Forest University       |   |  |  |

**Contact Information about my child:** *(A separate form must be filled out for each child)*

_____ <b>Student Last Name</b>		_____ <b>Student First Name</b>		_____ <b>Student ID Number</b>
_____ <b>Student Address</b>		<b>Apt. #</b>	<b>City</b>	<b>Zip Code</b>
_____ <b>Home Number</b>	_____ <b>Work Number</b>	_____ <b>Cell Number</b>		_____ <b>Emergency Number</b>
_____ <b>School</b>		_____ <b>Grade</b>		_____ <b>Homeroom Teacher</b>

Brothers and Sisters attending the same school: \_\_\_\_\_

Your relationship to student (please circle): **Mother** **Father** **Legal Guardian** **Other (specify)** \_\_\_\_\_

Parent First Name \_\_\_\_\_ Last Name \_\_\_\_\_

**Parent Release of Information**

I understand that by submitting this application, I am requesting that my child participate in Supplemental Educational Services. I authorize **W-S/FCS** to share information regarding my child's academic record; grade level; Individualized Education Plan (IEP)/Section 504 Plan (if applicable); parent/guardian's name, address, and phone number with the Provider to which my child is assigned, as appropriate. This information is for educational purposes only. I understand that this Provider has agreed to maintain the confidentiality of my child's educational records and directory information. Student records are processed through Cayen database.

**Parent/Guardian Signature** \_\_\_\_\_ **Date:** \_\_\_\_\_

*For Site Coordinators Only*

Please check all that apply: **PEP** \_\_\_\_\_ 504 Plan \_\_\_\_\_ LEP student \_\_\_\_\_

*For Title I Use Only*

**Eligible for SES**  *yes*  *no* **Request for SES has been:**  *Approved*  *Denied*

## RESPONSIBILITIES/ASSURANCES

**Assurances agreed to by Provider,** The provider agrees to the following:

- No disclosure will be made to the public or to a third party of the identity of any student receiving services without the written permission of the student's parents.
- Supplemental Educational Services will be provided consistent with the North Carolina Standard Course of Study.
- Parents and appropriate school personnel will be kept informed of student's progress on a regular basis. Parents and school personnel will receive written progress reports once a month.
- Actively involve parents in setting achievement goals for their child and to invite parents to participate in conferences to discuss student progress on a regular basis.
- Develop a Learning Plan Agreement which will contain a statement of goals and a timetable for achieving these goals in conjunction with the District and with the student's parent(s). Provider shall make no changes in any student's Statement of Goals or timetable without the written consent of District and the student's parent(s).
- Provider will notify parent(s) and appropriate school personnel if a child is absent for a scheduled session.
- Meet all applicable Federal, State, and local health, safety, and civil rights laws.
- Ensure that all instruction and content are secular, neutral, and non-ideological.
- Provider will be responsible for the management of student behavior.
- Supervision will be maintained until an authorized person(s) arrives to pick up the student(s).
- A plan of action in the event a tutor is absent.
- Tutor children only from the approved district list.
- All Learning Plan Agreements and necessary paper work must be completed properly and submitted to the School District before tutoring may begin.

### **Responsibility of the School District**

- Develop, in consultation with parents (and the provider chosen by the parents), a statement of specific achievement goals for the student, how the student's progress will be measured, and a timetable for improving achievement that, in the case of a student with disabilities, is consistent with the student's individualized education program under section 614(d) of the Individuals with Disabilities Education Act.
- Enter into a contract with the provider that is in accordance with the laws of No Child Left Behind.
- If requested, assist parents in choosing a provider from the list of approved providers maintained by the State.
- Apply fair and equitable procedures for serving students if the number of spaces at approved providers is not sufficient to serve all students.
- Not disclose to the public the identity of any student who is eligible for, or receiving, supplemental educational services under this subsection without the written permission of the parents of the student.
- Notify parents about the availability of Supplemental Educational Services.

### **Responsibilities of the Parents/Guardians**

Parents are expected to be active participants in the supplemental educational services program with their child.

- Communicate with the provider about any special needs of the student.
- Assure that the student will be present for services.
- Participate in at least one meeting with the provider.
- Review progress reports.
- Participate in the development of the academic goals and timeline with the provider and the School District.

### **Responsibilities of the Student**

To be successful, students need to be responsible for their learning. The student agrees to:

- Help set academic achievement goals;
- Attend tutoring sessions; Complete assignments;
- Receive feedback on assignments;
- Ask questions and communicate with the provider; and
- Share information with parents.
- Adhere to the rules of the *school's* code of conduct

**Termination Provisions** This agreement may be terminated for the following reasons:

- The student misses more than 3 sessions without an excuse as determined by the school district.
- The provider fails to comply with the above assurances.
- The provider fails to meet the terms and conditions set forth in this contract.
- The parent has the option to change or terminate services, if they are not satisfied

All parties have the right to file a complaint or grievance by following the School District's policy. Please contact your child's school or Title I office for additional information